



February 27, 2013

Division Memorandum
No. 131, s. 2013

ONE-DAY TROUBLE-SHOOTING WORKSHOP ON THE NCBTS-TSNA RESULTS

To: OIC, Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads

1. This Office announces the conduct of a **One-Day Trouble-Shooting Workshop on the NCBTS-TSNA Results** on Friday, March 1, 2013 at DepEd-Ecotech Center, Lahug, Cebu City. The district/municipal consolidated NCBTS-TSNA results submitted to the Division Office were found out to contain errors and cannot be consolidated in the Division level.
 2. Participants to this workshop are all Municipal and District ICT Coordinators. Participants are directed to bring soft copy of their municipal/district NCBTS-TSNA consolidation and laptops.
 3. Participants are also requested to collect the Report on Inventory of ICT Related Equipment (Div. Memo No. 91, s. 2013) of all the schools in their district/municipality and to bring said report to the Division Office (Attention: Mr. Pat Gonzaga) on Friday, March 1, 2013.
 4. Travelling expenses of participants shall be chargeable against school MOOE/PTA/local funds, while meals and two snacks of facilitators and participants are chargeable against Division training funds.
 5. This Memorandum shall serve as Authority to Travel.
 6. Immediate and wide dissemination of this Memorandum is desired.
- 4

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